



# SULLIVAN AND COGLIANO TRAINING CENTERS

## DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM Biennial Review

The Drug Free Schools and Campuses Regulations (34 CFR, Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require an institution of higher education to certify it has adopted and implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs both by students and employees both on the premises and as part of any activities. At a minimum each institution of higher education must annually distribute the following in writing to all students and employees:

- Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees
- A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol
- A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students.
- A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct.

The law further requires that the institution conduct a biennial review of its program with the following objectives:

- Determine the effectiveness of the policy and implement changes to the program, if needed.
- Ensure that the sanctions developed are enforced consistently.

The biennial review must also include a determination as to:

- The number of drug- and alcohol-related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials; and
- The number and type of sanctions the school imposes on employees as a result of such violations or fatalities.

The school acknowledges a legal obligation to conduct a biennial review of compliance with the Drug-Free Schools and Communities Act and authorized an administrative review to be conducted to determine if the school fulfills the requirements of the Federal regulations.

The following will be represented on the Biennial Review Committee: The Director of Career Services and Regulatory Affairs, the Financial Aid Manager, and Advisory Committee members.

### Materials Reviewed:

- The Higher Education Amendments of 1998 (P.L. 105-244) and the Drug-Free Schools and Communities Act Amendments of 1989 (P.L.101=-226)
- Alcohol and other Drug Policy documents distributed to all faculty, students and staff.



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- Summary of alcohol and other drug-free programming/events sponsored by the school.

## Federally Mandated Policy:

School policies on alcohol and drugs are distributed to every incoming student at Orientation and are submitted to all active students and employees in October of each year at the same time the Annual Crime Report is submitted. Copies can be obtained by request from the campus Director.

For Year **2016**

- The Alcohol and Drug Free Campus Policy was distributed to all faculty, staff, current and prospective students.

## Alcohol and Drug-Free Campus Workplace Policy Summary:

The school is committed to provide students, faculty, staff and visitors with a safe and healthful campus and workplace. The school recognizes the health risks associated with controlled substance use and alcohol misuse and is committed to supporting students and employees who seek treatment for these conditions. The School recognizes that controlled substance use and alcohol misuse diminish workplace and campus safety and undermine the school's ability to fulfill its mission. Therefore, an Alcohol-and Drug-Free Campus/workplace Policy has been developed. Compliance with this policy is considered a condition of employment and attendance at the school. All employees and students are notified of this policy by email copy.

## Student Use of Alcoholic Beverages:

All students are responsible for complying with State law regarding the use of alcohol

- The age in most states is 21 to be in possession of alcoholic beverages
- Persons 21 or over may not make alcoholic beverages available to minors
- Misrepresentation of age for the purpose of purchasing alcoholic beverages is a violation of state law.

## Education:

At Orientation drug and alcohol abuse are discussed and information is disseminated.

## Enforcement:

The Office of the President and the campus Directors enforce policies and laws regarding alcohol and other drug use.

Students and staff are referred to various agencies to receive help with drug or alcohol problems and the following website:

<http://www.nida.nih.gov>



**Summary:**

The committee conducted a comprehensive study of the alcohol and drug policy for the previous two years. The school is in compliance with the Drug Free Schools regulations, has an effective policy, consistently enforces standards of behavior and distributed the policy in writing to our students.

The school has developed a comprehensive approach to address alcohol and other drug issues on campus. We will continue to develop, evaluate, assess and pursue the best practices for the school to create a safe and healthy environment for our students.

**Information that Must Be Included in Drug Prevention Materials for Students:**

- Information on preventing drug and alcohol abuse;
- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of drugs and alcohol by students and employees on the school's property, or as part of the school's activities;
- A description of the sanctions under local, state, and federal law for unlawful possession, use, or distribution of illicit drugs and alcohol;
- A description of any drug and alcohol counseling, treatment, or rehabilitation programs available to students and employees;
- A description of the health risks associated with the use of illicit drugs and alcohol;
- A clear statement that the school will impose sanctions on students and employees for violations of the standards of conduct (consistent with local, state, and federal law) and a description of these sanctions, up to and including expulsion, termination of employment, and referral for prosecution.

*\*\*\*Information from the 2016-2017 FSA Handbook, Volume 2, Chapter 6, Page 2-126\*\*\**



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## DRUG ABUSE HANDBOOK & DRUG PREVENTION PROGRAM

I have received a copy of the Drug Prevention Program Handbook. I understand that if I am a drug or alcohol offender, I will be dismissed from the school immediately. Possession, distribution or use of alcohol or illicit substances will bring immediate expulsion.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name